

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
OCTOBER 14, 2008**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, October 14, 2008, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Due to the absence of Mayor Schmitt because he was attending the Indiana Association of Cities and Towns conference, Clerk-Treasurer Juanita Boehm called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Absent
Board member Thomas R. Schmidt	Present
Board member Ambrose "Butch" Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, and Clerk-Treasurer Juanita S. Boehm. City Attorney Sandra Hemmerlein was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Clerk-Treasurer Juanita Boehm invited all present to join her in reciting the Pledge of Allegiance.

PRESIDING OFFICER APPOINTMENT

Clerk-Treasurer Juanita Boehm asked for a motion to appoint a board member to serve as the presiding officer for this meeting.

Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to appoint Thomas Schmidt to serve as the presiding officer. Motion carried 2-0 and the gavel was turned over to Schmidt.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on September 23, 2008. A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 2-0.

STREET CLOSING – BLOCK PARTY

Colleen Buechler, 1747 White Oak Drive, made a request to close White Oak Drive on Saturday, October 18th from 4:30 p.m. to 12:00 a.m. for a block

party. Street Commissioner Raymond Eckerle recommended placing barricades at Kluemper Road and Sunshine Drive.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve closing White Oak Drive on October 18, 2008 from 4:30 p.m. to 12:00 a.m. on condition the area residents take care of the barricades after the Street Department leaves them near the intersections . Motion carried 2-0.

SANTA CLAUS IS COMING TO TOWN

Nancy Eckerle, Executive Director of the Jasper Chamber of Commerce, requested to allow the annual Santa Claus Is Coming To Town parade on Wednesday, November 26, 2008 and asked if the fire department and the police department would participate in the event. The event is sponsored by the Greater Downtown Jasper Business Association. Santa will be at the 6th Street fire station from 5:45 p.m. until 6:15 p.m. and then the parade will begin and proceed to Santa's house located on the west side of the Square.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to allow the Santa Claus Is Coming to Town parade sponsored by the Greater Downtown Jasper Business Association on November 26, 2008. Motion carried 2-0.

O'TANNENBAUM DAYS

Nancy Eckerle, Executive Director of the Jasper Chamber of Commerce, said O'Tannenbaum Days are scheduled for December 5, 6, and 7 and the events will be the same as last year except for some changes with the carriage rides. There will be one carriage ride route this year rather than two plus they want to offer carriage rides on Sunday this year. Eckerle asked permission to use certain City streets for the rides scheduled for Friday, December 5, 2008 from 5:00 p.m. to 8:00 p.m., on Saturday, December 6, 2008 from 12:00 noon to 4:00 p.m., and on Sunday, December 7, 2008 from noon to 3:00 p.m.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to grant approval for the carriage rides to be held downtown on December 5, 6, 7, 2008. Motion carried 2-0.

STREET CLOSING – BLOCK PARTY

Shannon Hennessy, 1325 Cobblestone Road, made a request to close a portion of Cobblestone Road by placing barricades by the driveways at 1325 and 1330 Cobblestone Road for a block party on Friday, October 17, 2008 from 4:00 p.m. to 12:00 a.m. Street Commissioner Raymond Eckerle recommended placing road closed warning signs at the 20th Street and Cobblestone Road intersection and at the St. Charles Street and Cobblestone Road intersection.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to approve the request of Shannon Hennessy to close Cobblestone Road from 20th Street to St. Charles Street. Motion carried 2-0.

TURKEY TROT

Kristin Gutgsell, representing Health Pointe, asked permission to hold their annual Turkey Trot Walk/Run on Thanksgiving Day, November 27, 2008 from 8:00 a.m. to approximately 9:00 a.m. Gutgsell said the route begins at the high school parking lot near St. Charles Street and travels north along St. Charles Street to 36th Street and then return south on St. Charles Street. Gutgsell said barricades are not needed but they would like to have a police officer present when participants cross Schuetter Road.

Gutgsell said the event will need to be rerouted if the walking path that is currently under construction along St. Charles Street is not completed by that date. City Engineer Chad Hurm said according to the construction schedule, the walking path should be completed, weather permitting. Ambrose 'Butch' Schitter suggested the police chief determine an alternate route if that becomes necessary.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to grant approval to hold the Turkey Trot on November 27, 2008 and get with the police chief if alternate route plans are needed. Motion carried 2-0.

FALLEN TREES IN RIVER

Street Commissioner Raymond Eckerle said he was made aware that another tree had fallen into the river by the walking path near the Ruxer Golf course and while checking, three more were found on the south end but those are on the Knies property. After researching who is responsible for removing the trees, Alan Small confirmed that the Upper Patoka River Conservancy District will take care of removing all of the trees from the river. The conservancy district will pay for the removal of the three trees on the Knies property and Jasper is responsible for the cost of removal of the other one. Lechner's Inc. was contacted to remove the trees.

CONTROLLER FOR MONITORING WELL

Street Commissioner Raymond Eckerle stated he needs to make an emergency purchase for a new controller for the monitoring well at the landfill. The estimated cost is approximately \$3,000.00 and because it has to be a certain type of equipment, it can only be obtained from one source.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to grant the Street Department permission to do an emergency purchase for a controller for the monitoring well at whatever cost is reasonable. Motion carried 2-0.

STREET DEPARTMENT REPORTS

Wind Storm Damage Clean-up. Eckerle stated that the Street Department worked for 2 ½ weeks on cleaning up tree damages from the recent high wind storm. He felt some people took advantage of this and trimmed trees on their personal properties. Thomas Schmidt commented that the Street Department did a great job and asked him to report back at the next meeting if we would receive any money if FEMA declares this an emergency area.

Leaf Pick-up. Eckerle said the street department has received a few leaf pick up calls. The leaf pick up program is not ready to begin but residents may put their leaves in bags and containers and it will be picked up with the rubbish.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the names of property owners and locations that have been cited under 5.12.040, weed removal/notice. The names and locations are as follows:

Owner	Location
Stephen L. O'Conner	PT SE SW 34-1-5 576 Truman Road
Bach By Lee Cook	PT NW SW 25-1-5
Robert & Deena Hubler	Deer Creek Park Lot 22

CITY AUCTION ITEMS

Fire Chief Kenneth Hochgesang asked permission to add into the city auction this Saturday an old TV and entertainment center that are no longer being used. Hochgesang stated no asset #'s are on the items.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to grant the fire department permission to add the TV and entertainment center to the auction items. Motion carried 2-0.

FEMA INFORMATIONAL MEETING

Personnel/Safety Director Charles Schneider informed the board that a county level informational meeting with FEMA will be held at the Courthouse Annex tomorrow to gather preliminary numbers for damages from the recent wind storm. No decision has been made if the City will get reimbursed. If reimbursement occurs, the City has information from the electric and street departments to submit.

PERFORMANCE BOND RELEASE-REC FIRST ADDITION

Building Commissioner David Seger asked the Board to release the subdivision performance bond for the subdivision known as REC First Addition. He stated the work is completed and various officials have signed off on the release form.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to release the REC First Addition performance bond. Motion carried 2-0.

TIMBER CREEK PERFORMANCE BOND REDUCTION

Building Commissioner David Seger said Mike Hochgesang, the developer of the Timber Creek subdivision, is asking for a performance bond reduction. The original bond is for \$393,500.00 and since everything is basically done except the asphalt and some curbing he would like a one year extension on his bond that is expired but reduce the amount. Seger said the estimated cost to complete the improvements is \$206,675.94.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to grant a reduction in the bond from \$393,500.00 to \$206,675.94 and extend the performance bond to October 14, 2009 for the Timber Creek subdivision. Motion carried 2-0.

FORMER JASPER MIDDLE SCHOOL

Building Commissioner David Seger reported that he and the Mayor met with representatives of the school corporation to discuss the results of the former middle school unsafe building inspection. Since that meeting, the Board of Public Works and Safety received a letter from the school stating they will present the matter to the school board at their October meeting.

13th and VINE PARKING STUDY

City Engineer Chad Hurm stated that he along with the street commissioner and the police chief did a parking study at the intersection of 13th & Vine Streets. When vehicles park on the south side of 13th Street at the corner of Vine Street, there is a line of sight problem for vehicles turning east onto 13th Street from Vine Street. Hurm recommended parking be eliminated on the south side of 13th Street east of Vine Street for a distance of thirty feet.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to recommend to the City Council no parking on the south side of 13th Street east of Vine Street for a distance of thirty feet. Motion carried 2-0.

SPEED LIMIT-47TH STREET

City Engineer Chad Hurm reported that on 47th Street west of the Portersville Road there is no speed limit sign when coming into the City when going east. Because that particular area is a residential area, Hurm recommended a 25 mph speed limit. Because 25 mph is the speed limit for residential areas, a recommendation to the Council for an ordinance is not needed.

SIDEWALK REPLACEMENT PROGRAM

City Engineer Chad Hurm requested permission to proceed with the next phase of sidewalks for the replacement program. Hurm pointed out and reported the sections of sidewalk he recommended for the next phase include sections along Jackson Street between 12th and 13th Streets and between 13th and 14th Streets.

The addresses for the sidewalks on the west side of Jackson between 12th and 13th Streets are 112 Twelfth Street and 1209, 1217 to 1221 Jackson Street.

The addresses for the east side of Jackson between 12th and 13th Streets are 1202, 1210, 1214, and 1222. These sections will cost approximately \$16,000.00.

The addresses for the west side of Jackson between 13th and 14th Streets are 1301, 1307, 1317, 1321, 1323, and 1339.

The addresses for the east side of Jackson between 13th and 14th Streets are 1320 and 1324. The estimated cost for these sections is approximately \$15,500.00.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to grant approval for sidewalk replacement on Jackson Street as described by the City Engineer. Motion carried 2-0.

CHURCH AVENUE STORM SEWER REPLACEMENT PROJECT

City Engineer Chad Hurm asked permission to release the final retainage for the Church Avenue Storm Sewer Replacement project. Hurm said the contractor has seeded the entire project area and put in top soil where areas washed out, filled in curbs around inlets and addressed the punch list items. Hurm said he inspected the project and felt it looks good and recommended the release of the final retainage. The Storm Water Management Board also recommended the retainage release.

A **motion** was made by Thomas Schmidt and seconded by Ambrose ‘Butch’ Schitter to release the final retainage payment on the Church Avenue Storm Sewer Replacement Project. Motion carried 2-0.

AUCTION ITEM

City Engineer Chad Hurm requested permission to put an old blue print machine [asset # 100868] that had been donated to the City years ago into the auction.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to declare asset #100868, an old blue print machine, as surplus and put the item in the City auction. Motion carried 2-0.

MILL STREET EXTENSION PROJECT

City Engineer Chad Hurm reported that at the last County Commissioners’ meeting approval was given to pay a claim to Earth Source Inc. for wetland mitigation monitoring fees. This is for services rendered as part of the annual wetland mitigation compliance for the Mill Street Extension and County Road 400 North Reconstruction project. This is the third of five years for the monitoring. The claim is for \$4,560.00 and the City’s share is \$2,280.00.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to concur with the Dubois County Commissioners decision to pay the claim to Earth Source Inc. for the wetland mitigation monitoring fees for \$4,560.00 of which the City’s share is \$2,280.00. Motion carried 2-0.

AUCTION AND JUNK ITEMS

Police Chief Douglas Tarvin asked permission to junk asset # 100256, a maroon secretarial chair; and to place asset #100298, an Olympia Typewriter and asset #100287, a dual Go-Video VCR in the City auction.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Thomas Schmidt to grant permission to remove the three items from the asset listing by placing #100298 and #100287 in the auction and junk #100256. Motion carried 2-0.

Police Chief Douglas Tarvin then presented a list of excess property items and a list of lost and found items and asked permission to place these items in the City auction.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to place the excess property and lost and found items on the list in the City auction. Motion carried 2-0.

POLICE REPORTS

Police Chief Douglas Tarvin presented to the Board for its review the following reports for the Jasper Police Department:

Monthly Activity Report for September
September Vehicle Fuel and Maintenance Report

CLAIMS. Claims against the City from September 5, 2008 to October 9, 2008 were presented to and examined by the board. Those claims found to be just, due and owing were approved 2-0 upon motion by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:55 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 28th day of October, 2008.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary